**Legal Fellow**

Building Respect for IP Division

Global Issues Sector

Category and grade: Fellow

**1. Organizational context**

1. Organizational Setting

The fellowship is located in the Policy and Cooperation unit in the Building Respect for IP Division, Global Issues Sector. Within the context of Strategic Goal VI of the World Intellectual Property Organization (WIPO) and guided by Recommendation 45 of the WIPO Development Agenda, this Division is responsible for fostering international cooperation among Member States and other stakeholders to build respect for intellectual property (IP) and to enforce IP rights in the interest of socio‑economic development and consumer protection. With this aim, the Division, *inter alia*, facilitates international policy dialogue on building respect for IP, including in cooperation with other relevant international organizations, and provides technical assistance to Member States in the areas of legislation, training and awareness raising.

1. Purpose Statement

The fellowship aims to allow the selected fellow to gain practical experience with regard to the international efforts to build respect for IP, which he or she can apply in his or her professional field after completion of the fellowship with WIPO.

The learning objectives of the fellowship focus on the policy and cooperation activities of the Division. More specifically, the fellow will be able to increase his or her knowledge and skills with regard to facilitating international policy dialogue among WIPO Member States and ensuring cooperation and coordination between the work of WIPO and other stakeholders in the field of building respect for IP.

To that end, the fellow will undertake legal and organizational duties in accordance with Strategic Goal VI of WIPO. With the guidance of more senior colleagues, the incumbent will also be the focal point for the substantive preparation and implementation of the activities foreseen under the yearly work plans of the Funds-in-trust for Building Respect for Copyright and Related Rights between the Ministry of Culture, Sports and Tourism of the Republic of Korea and WIPO (FIT‑RoK/BRIP).

1. Reporting lines

The Legal Counsellor, Policy and Cooperation, Building Respect for IP Division, will guide the fellow in fulfilling his or her learning objectives and supervise the fellow.

**2. Duties and responsibilities**

The fellow performs the following principal duties:

1. Assisting in the development of consultative networks and the implementation of measures to strengthen the cooperation with representatives of WIPO Member States, other intergovernmental organizations, non-governmental organizations and civil society, with a view to creating synergies and promoting joint activities to build respect for IP;
2. Coordinating, with the guidance of more senior colleagues, the substantive preparation and implementation of the activities foreseen under the yearly FIT‑RoK/BRIP work plans, including liaising with the MCST and relevant WIPO colleagues.
3. Assisting in the substantive and administrative services provided by the WIPO Secretariat to the WIPO Advisory Committee on Enforcement (ACE) and related briefings and consultations, in particular by preparing initial drafts of the working documents prepared by the WIPO Secretariat; contributing to revising, analyzing and editing external draft working documents and helping coordinate and contributing to the coordination of commissioned studies and presentations;
4. Upon request, preparing for and/or representing WIPO in conferences and meetings organized by WIPO Member States, Observers and other international organizations at the appropriate level and delivering presentations on topical issues in the area of building respect for IP;
5. Upon request, assisting in the planning and implementation of WIPO training programs, cooperation activities and conferences on building respect for IP, including through the preparation of draft programs and draft reports on these activities;
6. Upon request, assisting in the Division’s technical assistance to WIPO Member States in the field of IP enforcement, by analyzing Member States’ existing or draft laws, including their civil and criminal procedures and remedies, and preparing initial draft comments in response to requests by WIPO Member States for advice as to how to revise or draft their laws;
7. Undertaking legal research related to building respect for IP and IP enforcement and preparing drafts of materials to be published by the Division, including papers and newsletters;
8. Performing other related duties as required, including contributing to the preparation of internal WIPO reports and other administrative documents in English for the Division.

**3. Requirements**

**Education:**

**Essential**

University degree in law, international affairs, political sciences or a relevant subject.

**Desirable**

Specialization in intellectual property law.

**Experience:**

**Essential**

At least six months of relevant professional legal experience in the public or private sector.

**Desirable**

Practical experience with the enforcement of intellectual property rights.

Experience conducting legal research in the field of intellectual property.

Understanding of copyright in the digital environment.

**Languages:**

**Essential**

Excellent knowledge of written and spoken English.

Excellent knowledge of written and spoken Korean.

**Desirable**

Good knowledge of another UN language.

**Knowledge, skills and competencies:**

**Essential**

Ability to design and conduct research and analyze defined aspects of legal issues.

Ability to analyze legal questions, and draft legal texts, presenting information clearly and logically in English in written and oral form.

Ability to organize and coordinate projects or aspects of projects in order to work toward defined results.

Ability to establish priorities for oneself and others and to work quickly and accurately under pressure in order to meet strict deadlines.

Excellent communication and interpersonal skills and ability to maintain effective partnerships and working relations in a multi-cultural environment with sensitivity and respect for diversity.

Competent user of Microsoft Office applications (Word, Excel, Outlook, PowerPoint) and the Internet.

**Desirable**

Knowledge of international IP law.

Knowledge of project management techniques, including planning, implementation and monitoring.

**4. Organizational Competencies**

1. Communicating effectively
2. Showing team spirit
3. Demonstrating integrity
4. Valuing diversity
5. Producing results
6. Showing service orientation
7. Seeing the big picture
8. Seeking change and innovation
9. Developing yourself and others